#### NOTICE OF SLEEPY EYE CITY COUNCIL REGULAR MEETING

CITY COUNCIL CHAMBERS 200 MAIN STREET EAST TUESDAY DECEMBER 12TH, 2023, AT 7:00PM Meeting is open to the public. It is also broadcast on the local cable access channel.



#### All times are approximate.

1	7:00 PM	Call to order.  Pledge of Allegiance  Roll call  Approval of minutes from the October 10th regular meeting
2	7:02 PM	Open Public Hearing on Zoning change request
3	7:05 PM	Open Truth in Taxation hearing Review and adopt final budget for 2024
4	7:10 PM	Consider resolution #29-2023 accepting donations
5	7:10 PM	Tipping Fees going up at Landfill. Brent Kucera present to discuss
6	7:15 PM	Consider Mayor's appointments: George Schwindt for Planning and Zoning Mark Kober for Public Utilities Commission
7	7:15 PM	Consider approval of Fire Department officers and appointments
8	7:20 PM	Consider temporary on-sale liquor license for Sleepy Eye Arena Association
9	7:20 PM	Consider exempt gambling permit for St. Mary's Church for 2/10/2023
10	7:25 PM	Consider resolution #30-2023 adopting employee wages for 2024
11	7:30 PM	Consider Resolution #31-2023 updating building permit fees
12	7:35 PM	Consider Resolution #32-2023 for lot split for furniture store
13		Approve certifying unpaids (utilities, garbage, mowing, snow removal) to Brown County for collection

	14	7:40 PM	Approve write-off of PUC balances (attached)
	15	7:40 PM	Consider NOT waiving statutory tort limits
	16	7:45 PM	Consider approval of PUC salaries (attendance report in packet)
	17	7:45 PM	Consider agreement with Brown County allowing County to keep 100% of the State funds allocated to Brown County for election expenses
	18	7:50 PM	City Attorney's report
	19	7:50 PM	City Manager's report Facility for various activities
	20	7:55 PM	Miscellaneous Correspondence
	21	7:55 PM	Police Report and cash fund balances
:	22	7:55 PM	Bills

Adjourn.

# MINUTES OF THE MEETING OF THE CITY COUNCIL OF THE CITY OF SLEEPY EYE, BROWN COUNTY, MINNESOTA

The regular meeting of the City Council of the City of Sleepy Eye was duly held in the Council Chambers, 200 Main Street East, Sleepy Eye, MN on the 14<sup>th</sup> day of November, 2023 at 7:00 pm, per due call and notice.

Mayor Wayne Pelzel and Councilors Gary Windschitl, Nathan Stevermer, Douglas Pelzel, Christina Andres and Scott Krzmarzick were present.

City Manager Bob Elston, City Clerk Michelle Strate, Chief Matt Andres, Officer Crystal Osterman, Public Works Director Mike Hardin and City Attorney Alissa Fischer Groen were also present.

M/Krzmarzick, S/Andres, to accept the Minutes of October 10<sup>th</sup>, 2023 Regular Meeting. Motion carried 5-0.

M/Windscshitl, S/Stevermer to approve Resolution 26-2023, A Resolution Accepting Donations to the City of Sleepy Eye. Motion carried 5-0.

M/Stevermer, S/Krzmarzick not to object to Exempt Gambling Permit for Knights of Columbus for January 8, 2024. Motion carried 5-0.

M/Pelzel, S/Krzmarzick to approve tobacco license renewals for Casey's Retail Co, Janu-4 LLC, Meyers Bar & Lounge and Expressway. Motion carried 5-0.

M/Stevermer, S/Pelzel to approve a one-year contract with Prokore, starting January 1, 2024, to conduct the building inspections for the City of Sleepy Eye. Bernie Wenner has indicated that he wants to slow down and eliminate portions of his job. Randy King from Prokore was present to answer any questions. Motion carried 5-0.

M/Krzmarzick, S/Andres to approve Resolution 27-2023 Designating Annual Polling Place for 2024 as Sleepy Eye Community Center. Motion carried 5-0.

M/Pelzel, S/Windschitl to call for Second Reading of Ordinance #222 Amending the Blight Ordinance by removing exception to City Code Section 4-3-6-D, "Blight Conditions – Motor Vehicles, Equipment, Junk". Motion carried 5-0.

City Engineer Matt Miller reported on the following:

- A. Airport zoning project, it was last updated in 1978. Aviation rules have changed since then. Working on a capital improvement plan for the improvement.
- B. M/Nate, S/Krzmarzick to approve Resolution 28-2023, naming Bob Elston and Larry Lund to serve on the Joint Airport Zoning Board. Motion carried 5-0.

Attorney Groen reported on the following: nothing

Michelle Strate, City Clerk

City Manager Elston report: nothing

M/Stevermer, S/Krzmarzick approved Police Report and Cash Fund Balances. Motion carried 5-0.

M/Andres, S/Windschitl to approve the payment of bills. Motion carried 5-0.

Meeting property adjourned at 7:39 pm

Wayne Pelzel, Mayor

SUMMA DV OF TAV LEVV			
SUMMARY OF TAX LEVY			
	2024		
FUND	Preliminary	Final	
General			+/-
General government	\$773,700		\$5,740
Unallocated and celebrations	\$80,250	· · · · · · · · · · · · · · · · · · ·	\$1,000
Other Service Enterprises (garbage)	\$265,000		\$0
EDA	\$216,000		-\$34,000
Contingencies	\$250,000		\$0
General Govt. Buildings	<u>\$53,900</u>		\$1,350
Police	\$936,900		\$68,100
Civil Defense	\$8,000		\$0
Fire	<u>\$287,050</u>		\$60,800
Roads and Bridges	<u>\$461,700</u>	\$ 605,000	-\$143,300
Street capital plan	<u>\$151,000</u>	\$ -	\$151,000
Storm Sewer (Previously Sanitation)	<u>\$20,400</u>	\$ 284,300	-\$263,900
Recreation and parks	\$643,750	\$ 624,350	\$19,400
Lake Improvement	\$40,000	\$ 75,000	-\$35,000
Carryover expense expected	\$0		\$0
General Development Event center	\$284,800	\$ 233,000	\$51,800
<u> </u>			\$0
TOTAL EXPENSES	\$4,472,450	\$ 4,589,460	-\$117,010
Less: estimated revenue	\$ 3,726,993	\$ 3,706,550	\$20,443
Surplus	\$0		-\$175,000
Net General	\$745,457	\$ 707,910	\$37,547
Trot Concidi	Ψ110,101	Ψ 707,010	Ψ01,041
Cemetery	\$15,000	\$ 15,000	\$0
Library	\$150,950	· · · · · · · · · · · · · · · · · · ·	-\$1,300
Ambulance	<u> </u>	Ψ 102,200	\$0
7 (mbdianec			\$0
BASE LEVY (without debt levies)	\$911,407	\$ 875,160	\$36,247
BASE LEVI (Without debt levies)	φ311,407	Φ 075,100	\$30,24 <i>1</i>
DEBT LEVIES			
LGA Unallottment for 2010	\$0	\$ -	¢.o
			\$0
G.O. Aqua Center/Senior bonds (2014A)	\$145,000		\$0
G.O. 2020 Street and Utility (2020B)	\$400,000		\$0
G.O. 2012 Street and Utility (2020A)	\$190,000		\$15,000
G.O. Storm, Snow 2012C (2020A)	\$47,850		\$0
Total debt Levies	\$782,850	\$ 767,850	
TOTAL ( 'd LIGH	A. 0		
TOTAL (with debt levies)	\$1,694,257	\$ 1,643,010	\$51,247
	<b>A.</b>		
Proposed Final LEVY	\$1,694,257	\$ 1,643,010	
Increase or decrease %	3.12%	3.96%	
Total increase	\$51,247	\$62,515	<u> </u>
I OLAI IIIOI CABC	<b>Φ</b> 01,241	φυ2,515	

#### RESOLUTION #29-2023 ACCEPTING DONATION(S) TO THE CITY

WHEREAS, The City of Sleepy Eye, Minnesota, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of the City of Sleepy Eye and its citizens pursuant to Minnesota statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash amounts set forth below:

Name of Donor	Amount	For/In Memory of
Anonymous	\$200	Library
Duncan McGreggor	\$500	Library
Myrtle Riebel	\$250	Ambulance
Doug and Vickie Kral	\$240	Fire Department
Grace Steffl	\$50	Ambulance
Grace Steffl	\$50	Police Department
Jennifer Helget	\$50	Ambulance
Mark and Sandra Beito	\$207.76	Parks
David and Doris Theneman	\$50	Fire Department
Schwartz Farms	\$50	Fire Department
Steve and Judy Schotzko	\$10	Memory of Gerald Plahn
Jef Wurtzberger		
Kris Wurtzberger	\$390	Memory of Gerald Plahn

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

## NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SLEEPY EYE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used for the expenses specified by the donor. If no specific expenses are stated, they shall be used for general expenses of the department specified.

I certify that the above resolution was adopted by the City Council of the City of Sleepy Eye on December 12<sup>th</sup>, 2023.

	Wayne A. Pelzel, Mayor	
Dated: December 12 <sup>th</sup> , 2023		
,		
	Michelle Strate, City Clerk	
	•	

#### 2024 Sleepy Eye Fire Department Officers and Trustees

Chief Aaron Schauman 1<sup>st</sup> Assistant Chief Scott Krzmarzick 2<sup>nd</sup> Assistant Chief Jeff Zinniel Secretary Jesse Fischer Elected -**TRUSTEES** Brad Hoffmann Through 2024 Shane Martinka Through 2026 Leon Steffl Through 2026

Fire Marshall

Dan Schottenbauer

Assistant Fire Marshall

Shawn Heiderscheidt

Fire Warden Ward 1

Aaron Bruggeman

Fire Warden Ward 2

Alex Bruggmen

Appointed -

**Building Caretaker** 

Scott Mauer

Lower Level Caretaker

Alisia Zuhlsdorf

**Equipment Caretaker** 

Shane Martinka

Air Pack Maintenance

Aaron Bruggeman, Tyler Heiderscheidt

Thermal Camera/Gas Monitor Kevin Hoffman

Historian

Jesse Fischer



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

Agenda. Dec

## APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organ	ization Ta	ax exempt number
Skepy Eye Arena Association	1/1/19	MM 93 C	11-1719175
Organization Address (No PO Boxes)	City	State	Zip Code
620 Southdale St SW	Sleepy Eye	MN	56085
Name of person making application	Business pho	one H	lome phone
Dun 20th, 2024 Tury Heldersc	hild 507 22	09020 1	507 2209620
Date(s) of event	Type of organization	Microdistillery	Small Brewer
1/20/2024	Club Charitable	Religious J	Other non-profit
Organization officer's name	City	State	Zip Code
Terry Heiderschild +	Sleepy Eye	MN	56085
Organization officer's name	City	State	Zip Code
Sam Helderschild	Sleepy Eye	MN	56085
Organization officer's name	City	State	Zip Code
Brandon Havamele	Sleepy Eye	MN	56085
Location where permit will be used. If an outdoor area, describe.	C-11 b-	/ 15	Dr.
Parcel 002. 930. 000. 07.100		tween A	ockey Arena
and Sparth Ford Along Souther	late. Sw.		N.
If the applicant will contract for intoxicating liquor service give the	name and address of the li	quor license pro	oviding the service.
(8) B \$1 Bar 15 N	Minnesota St	New (	JIM, MN 5607
		/	W12230
If the applicant will carry liquor liability insurance please provide the	ie carrier's name and amou う	nt of coverage	350
Founders, \$1,000,000	,		1 TO
ADD	PROVAL	5.26	10 O
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEF		ND GAMBLING ENF	ORCEMENT
			3,43
City or County approving the license		Date Approv	861 81 11 91 STITUTE
Fee Amount	<del>,</del>	Permit Date	
Event in conjunction with a community festival Yes No			
Event in conjunction than a command, which is a	City	or County E-ma	il Address
Current population of city			8
Please Print Name of City Clerk or County Official	Signature City Clerk or	County Official	s a s s s s s s s s s s s s s s s s s s
CLERKS NOTICE: Submit this form to Alcohol and		nt Division 3	io days prior to event
No Temp Applications faxed or mailed. Only emaile			
ONE SUBMISSION PER EMAIL, APPLICATION OF	VLY.	inited ac bu	I TENADODADV
PLEASE PROVIDE A VALID E-MAIL ADDRESS I	OKINECHY/COU	NVIY ADAL NE ADDITE	LICITONANT
PERMIT APPROVALS WILL BE SENT BACK VIA	EWAIL. E-WAIL IF	is striced with	EDANOS PROPERTO PRE

CITY/COUNTY TO AGE. TEMPORARY APPLICATION@STATE.MN.US



#### MINNESOTA LAWFUL GAMBLING

#### **LG220 Application for Exempt Permit**

4/23 Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- · conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

#### Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

your country by canning out 555 1500.	
ORGANIZATION INFORMATION	
Organization Name: Church of St. Mary	Previous Gambling Permit Number: X- 08003-23-056
Minnesota Tax ID Number, if any: 9046374	Federal Employer ID  Number (FEIN), if any: 41-0723239
Mailing Address: 104 St. Mary;s St NW	
-	State: MN Zip: 56085 County: Brown
Name of Chief Executive Officer (CEO): Rev. I	, -
CEO Daytime Phone: 507-794-4841	CEO Email: mgrausam@sesmschool.com
CEO Daytime Phone: 307 734 4041	(permit will be emailed to this email address unless otherwise indicated below
Email permit to (if other than the CEO):	
NONPROFIT STATUS	
Type of Nonprofit Organization (check one):	
Fraternal	Veterans Other Nonprofit Organization
Attach a copy of <u>one</u> of the following showi	
(DO NOT attach a sales tax exempt status or fe	deral employer ID number, as they are not proof of nonprofit status.)
IRS toll free at 1-877-829-5500.  IRS - Affiliate of national, statewide, If your organization falls under a par 1. IRS letter showing your parent or 2. the charter or letter from your pa	www.sos.state.mn.us 651-296-2803, or toll free 1-877-551-6767  Letter in your organization's name of your federal income tax exempt letter, have an organization officer contact the  or international parent nonprofit organization (charter) tent organization, attach copies of both of the following: reganization is a nonprofit 501(c) organization with a group ruling; and tent organization recognizing your organization as a subordinate.
GAMBLING PREMISES INFORMATION	ON
Name of premises where the gambling event wil (for raffles, list the site where the drawing will to	ll be conducted ake place): St. Mary's School
Physical Address (do not use P.O. box): $104 \text{ St}$	. Mary's St NW
Check one:	
✓ City: <u>Sleepy Eye</u>	Zip: 56085 County: Brown
Township:	Zip: County:
Date(s) of activity (for raffles, indicate the date	of the drawing): <u>2/10/2023</u>
Check each type of gambling activity that your o	organization will conduct:
Bingo Paddlewheels	✓ Pull-Tabs Tipboards ✓ Raffle
from a distributor licensed by the Minnesota Ga devices may be borrowed from another organiz	boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained ambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection zation authorized to conduct bingo. To find a licensed distributor, go to under the <i>List of Licensees</i> tab, or call 651-539-1900.

the Minnesota Gambling Control Board)	
CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
The application is acknowledged with no waiting period.	The application is acknowledged with no waiting period.
The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).	The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
The application is denied.	The application is denied.
Print City Name: SLEEPY EYE	Print County Name:
Signature of City Personnel:	Signature of County Personnel:
Title: CITY MANAGER Date: 12-7-23	Title: Date:
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name:  Signature of Township Officer:
	Title: Date:
CHIEF EXECUTIVE OFFICER'S SIGNATURE (requ	ired)
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days	ate to the best of my knowledge. I acknowledge that the financial
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days	ate to the best of my knowledge. I acknowledge that the financial of the event date.
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEP) signature	ate to the best of my knowledge. I acknowledge that the financial
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days	ate to the best of my knowledge. I acknowledge that the financial of the event date.
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEP) signature	ate to the best of my knowledge. I acknowledge that the financial of the event date.
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEP) signature  Print Name: Rev. Mark Steff!  REQUIREMENTS  Complete a separate application for:	the to the best of my knowledge. I acknowledge that the financial of the event date.  Date: 12/4/2023  Te; designee may not sign)  MAIL APPLICATION AND ATTACHMENTS  Mail application with:
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEP) signature Print Name:  Rev. Mark Steffl  REQUIREMENTS	the to the best of my knowledge. I acknowledge that the financial of the event date.  Date: 12/4/2023  Te; designee may not sign)  MAIL APPLICATION AND ATTACHMENTS  Mail application with:  a copy of your proof of nonprofit status; and
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEO's signature report Name: Rev. Mark Steffl  REQUIREMENTS  Complete a separate application for:  all gambling conducted on two or more consecutive days; or all gambling conducted on one day.  Only one application is required if one or more raffle drawings are conducted on the same day.	the to the best of my knowledge. I acknowledge that the financial of the event date.  Date: 12/4/2023  Te; designee may not sign)  MAIL APPLICATION AND ATTACHMENTS  Mail application with:  a copy of your proof of nonprofit status; and application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEO signature)  (Signature must	the to the best of my knowledge. I acknowledge that the financial of the event date.  Date: 12/4/2023  Te; designee may not sign)  MAIL APPLICATION AND ATTACHMENTS  Mail application with:  a copy of your proof of nonprofit status; and  application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.  To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113
The information provided in this application is complete and accurate report will be completed and returned to the Board within 30 days.  Chief Executive Officer's Signature:  (Signature must be CEO's signature report Name: Rev. Mark Steffl  REQUIREMENTS  Complete a separate application for:  all gambling conducted on two or more consecutive days; or  all gambling conducted on one day.  Only one application is required if one or more raffle drawings are conducted on the same day.  Financial report to be completed within 30 days after the gambling activity is done:  A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control	mate to the best of my knowledge. I acknowledge that the financial of the event date.  Date: 12/4/2023  Te; designee may not sign)  MAIL APPLICATION AND ATTACHMENTS  Mail application with:  a copy of your proof of nonprofit status; and  application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.  To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

#### **RESOLUTION 30-2023**

BE IT RESOLVED, by the City Council of the City of Sleepy Eye, Minnesota as follows:

1. That the employee wage and salary schedule increased of 3%, as recommended by the Finance Committee during budget development, to be effective December 24th, 2023, is hereby adopted. This includes full-time positions and additionally includes job classification adjustments.

Dated December 12th, 2023		
. ,	/s/ Wayne Pelzel	
	Wayne Pelzel, Mayor	
ATTEST: _/s/ Michelle Strate		
Michelle Strate, City Clerk		

#### RESOLUTION NO. 31-2023

WHEREAS, Ordinance No. 93, Second Series, 3-11-2008 has adopted the Minnesota State Building Code and authorized the issuance of permits and the collection of fees as authorized in M.S. 16B.62, subd. 1 and as provided for and as established by resolution, and

WHEREAS, due to changing conditions and to more accurately reflect building inspections, zoning and administrative costs it is determined that the building and zoning permit fee schedule as found in Resolution No. 3-2008 should be adjusted.

NOW, THEREFORE, BE IT RESOLVED that the following fees detailed in Appendix A and B, attached here, shall be established.

BE IT FURTHER RESOLVED, that all other parts of Resolution No. 3-2008 which are not inconsistent with this resolution shall remain in effect.

Wayne Pelzel, Mayor

Dated: December 12, 2023

Attest: \_\_\_\_\_\_\_
Michelle Strate, City Clerk

#### APPENDIX A

#### City Of Sleepy Eye, Minnesota Building Permit Fee Schedule 2024

#### BUILDING PERMIT FEE SUMMARY (1997 UBC) VALUATION

Total Valuation	Fee
\$1.00 to \$500.00	\$23.00
\$501.00 to \$2,000.00	\$24.00 for the first \$500.00 plus \$3.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$70.00 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$400.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$650.00 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,000.00 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,200.00 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,600.00 for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof

#### SURCHARGE FEE SUMMARY (STATE OF MINNESOTA)

Total Valuation	Fee
\$0 - \$1,000,000	Value x \$0.0005
\$1,000,001 - \$2,000,000	\$500 + (Value between \$1 and 2M x \$0.0004)
\$2,000,001 - \$3,000,000	\$900 + (Value between \$2 and 3M x \$0.0003)
\$3,000,001 - \$4,000,000	\$1,200 + (Value between \$3 and 4M x \$0.0002)
\$4,000,001 - \$5,000,000	\$1,400 + (Value between \$4 and 5M x \$0.0001)
\$5,000,001 and up	\$1,500 + (Value over 5M x \$0.00005)

Plan Review Summary

#### 65% of Permit Fee (Commercial Permits) 35% of Permit Fee (Residential Permits)

65% of Permit Fee + 25% of Permit Fee; Each Subsequent Similar Plan (Master Plan with Similar Plans)
25% of Permit Fee, After State Approval (State Permits)

#### Total Permit Fee

Building Permit + Surcharge + Plan Review Fee = Total Permit Fee

#### APPENDIX B

City Of Sleepy Eye, Minnesota Building Permit Fee Schedule 2024

## RESIDENTIAL FEES (FOR MAINTENACE-BASED PERMITS AND FLAT FEES)

Definition of residential: IRC-1 Single Family Dwelling: Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or occupied for living purposes. IRC-2 Two-family dwelling: Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or occupied for living purposes. IRC-3 Townhouse: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extended from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. IRC-4 Accessory Structure: A structure not greater than 3000 square feet in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot. All non-residential based permits shall be based on the City adopted building permit fee summary valuation table provided in Appendix A.

#### Maintenance Permit Fees

• Re-Roof: \$65.00 replacement of roofing materials and reroofing activities

• Re-Side \$65.00 replacement of siding or exterior wall coverings

 Re-Window \$65.00 replacement of same size windows. Not to include new installation or alterations egress windows

Re-Door
 \$65.00 replacement of same-size exterior doors

Garage Door
 \$65.00 replacement of same size overhead door

#### Zoning Permit Fees

Shed (under 200 sq. ft.): \$27.50 and no state surcharge

• Fences (under 7' in height.): \$27.50 and no state surcharge Fences over 7' in height, and retaining walls over 4' in height will require a building permit.

Driveways \$27.50 and no state surcharge

#### Plumbing Permit Fees

- \$65.00 Minimum, \$10 Per Fixture After 8 Fixtures **New Fixtures** This permit is specific to new fixtures and replacement of existing fixtures for a like fixtures.
  - Examples include toilet, faucets, exterior hose bibb maintenance.
- Lawn Irrigation Systems:

\$65.00

#### APPENDIX B CONTINUED

City Of Sleepy Eye, Minnesota Building Permit Fee Schedule 2024

#### Mechanical Permit Fees

New mechanical appliances:

\$65.00

This permit is specific to new appliance units and replacement of existing appliance such as a water heater, fire-place inserts or furnace and air-conditioner change-out. Installation or alterations of existing duct systems or venting with replacement of existing equipment will require a value-based building permit. Single permits may be approved by the Building Official for simultaneous change-outs for heating and cooling systems which do not require more than one (1) inspection for multiple systems.

Gas line with mechanical permit:

\$12.50 per line

Gas line without mechanical permit:

\$59.00

Fireplace masonry:

Based on value of project

#### OTHER BUILDING PERMIT FEES (MOVED BUILDINGS, DEMOLTION AND RELATED BUILDING PERMIT FEES)

#### Moved Building Fees

Manufactured Home Installation:

\$250.00

This permit is specific to the installation of a manufactured home into the jurisdiction in accordance with Minnesota Rules 1350. Additional permits such as mechanical, plumbing, and gas lines may apply.

Moved-in single family home: \$250.00

Moved-in accessory structure:

\$59.00 □

Plumbing Connection Fee:

\$68.00

Mechanical Connection Fee:

\$65.00

#### Other Inspection Related Fees

Re-inspection Fee:

\$65.00 each

A re-inspection fee may be assessed for each inspection or reinspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation based building permits this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such reinspection or re-inspection. Re-inspection fees shall also be assessed when: 1) the address of the job site is not posted, 2) the approved plans are not readily available for the inspector, 3) full access to the site is not provided for the inspector, 4) the inspector is not met by the responsible individual, (no show) 5) on residential maintenance based permits where corrections are required to be inspected and deviations from the approved plans occur without prior approval by the building official, reinspection fees are due on or before the reinspection is to be rendered. Payment shall be made payable to the municipality.

Demolition Fee:

\$55.00 per building.

This permit is specific to demolition of existing residential and commercial buildings only. Permit fee applicable to the demolition of each building structure including accessory structures. Demolition fee not to include removal of fuel storage tank removal. Fuel storage tank removal to be based on Building Permit Fee Valuation Table.

• Inspections outside of normal hours:

\$68.00/hour

#### Other Inspection Related Fees

• Additional Plan Review: \$68,00/ hour

Specific to new changes, additions, alteration or revisions to an approved plan.

Investigation Fee: \$68.00/hour
 Specific to initiating work without a permit or work completed outside the scope of an approved plan or permit.

Permit Renewal: 50% of original permit fee
 Renewal must occur within 180 days of expiration of original approved permit with no changes to the proposed work or plan. A new permit number may apply.

• Change of Use, Occupancy: \$100.00

• Temporary Certificate of Occupancy: \$1,000.00

Temporary certificate of occupancy scenarios may require the use of an escrow account and additional municipal administration costs. Determination for this fee shall be made by the Building Official in consultation with municipal administration.

#### REFUND OF BUILDING PERMIT AND PLAN REVIEW FEES

#### Refund Of Fees

• Plan Review: 100%

If plan review of a submitted project has not been initiated.

• Plan Review: 50%

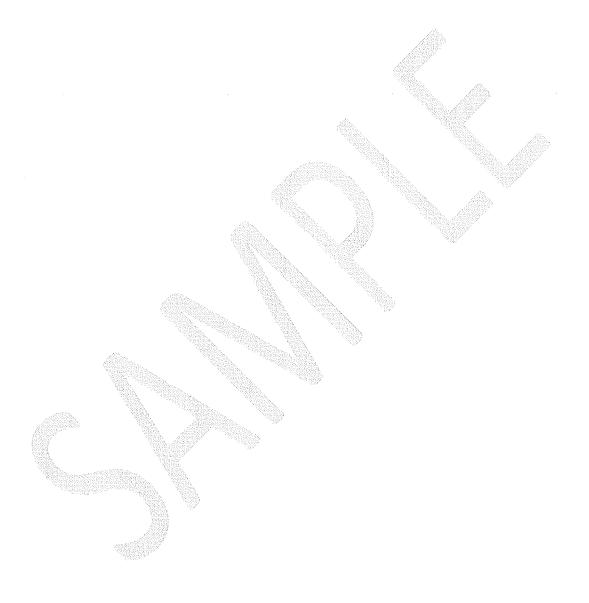
If plan review of a submitted project has been initiated but not completed in entirety.

Plan Review: 0%
 If plan review of a submitted project has been initiated and completed in entirety.

• Permit Fee: 75%

If work for a submitted project has been permitted and no work has been initiated within 6 month of permit issuance by the municipality.

Maintenance Based Permits: 0%
 Maintenance based permits do not include a refund after processing of application and issuance of a building permit.



#### **RESOLUTION 32-2023**

#### Resolution for Lot Split

WHEREAS, the City Code for the City of Sleepy Eye, Minnesota, provides that no division of an existing parcel of land within the City shall be filed, or accepted for filing, by the Brown County Recorder unless it is accompanied by a certified copy of a Resolution adopted by the City Council approving such division; and

WHEREAS, Randal D. Larsen and Donna M. Larsen, husband and wife (hereinafter collectively "Larson") is the owner of Lot 14, Block 26, Original Plat, City of Sleepy Eye, Brown County, Minnesota; and

WHEREAS, Larson has requested permission from the City of Sleepy Eye to split the property prior to its sale.

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Sleepy Eye hereby approves the division of the real estate legally described as follows:

Lot 14, Block 26, Original Plat, City of Sleepy Eye, Brown County, Minnesota;

into two separate parcels being legally described in the attached Exhibit "A" and "B".

Said Resolution was passed on December 12, 2023.

Dated: December 12, 2023

Wayne Pelzel, Mayor of the City of Sleepy Eye

Russell "Bob" Elston, City Manager

#### Exhibit "A"

Lot 14, Block 26, EXCEPTING the North 50 feet thereof, Original Plat, City of Sleepy Eye, Brown County, Minnesota.

#### Exhibit "B"

The North 50 feet of the Lot 14, Block 26, Original Plat, City of Sleepy Eye, Brown County, Minnesota.

2023 YEAR END WRITE-OFFS	<u>TOTAL</u>	CERTIFY	WRITE OFF	
Helen Beto	58.81		58.81	Premier
Joaquin Gonzales	227.36		227.36	Sunrise
Teresa Zellmann	403.64		403.64	Sunrise
Cheryl Enger	6.70		6.70	Commonbond
Frank Urbano	2546.07		2,546.07	(certified \$368.81 in 2022)
Poppy's	8218.77		8,218.77	
Trevor Karau	413.50	201.91	211.59	Oakwood
Janet Bredeson	263.18	68.61	194.57	SMR
Rutilo Espinoza	19.23	4.93	14.30	Ramiro Briones
Adrianna Aguilar	413.67	209.08	204.59	Ramiro Briones
Gideon Turgeon	633.58	436.41	197.17	Gary Neidecker
Joseph Huizinga	787.38	269.92	517.46	Tamara Lopez
Rina Cruz	1515.21	923.93	591.28	Matt Mages
Nicholas Wolcott	183.76	90.85	92.91	D & S Properties
Owen Stands	217.09	101.58	115.51	Ron Berdan
Totals	15,907.95	2,307.22	13,600.73	

### SLEEPY EYE PUBLIC UTILITY COMMISSION REGULAR SCHEDULED MEETING ATTENDANCE

#### JANUARY 1, 2023 THRU DECEMBER 31, 2023

	CODY	WAYNE	PAUL	TODD	BRAIR
	GROEN	NOVOTNY	THEISEN	MAROTZ	BRAULICK
	Chairman	Secretary	Vice Chair.		
JANUARY	X	X	Absent	Х	X
FEBRUARY	X	X	X	Х	Х
MARCH	Х	Х	X	Х	X
APRIL	X	X	X	X	X
MAY	X	X	Х	Absent	Х
JUNE	X	Х	(via zoom) X	X	Х
JULY	X	Absent	Х	(via zoom) X	X
AUGUST	X	Absent	Absent	Х	х
SEPTEMBER	X	Х	Absent	X	X
OCTOBER	X	X	X	X	X
NOVEMBER	X	X	Х	Х	х
DECEMBER	X	х	X	X	Х
TOTAL	12	10	9	11	12

## REQUIRED 75% OF REGULAR, SCHEDULED MEETINGS FOR FULL PAYMENT 9 MEETINGS

Cody Groen	\$ 900.00
Wayne Novotny	\$ 800.00
Paul Theisen	\$ 800.00
Briar Braulick	\$ 800.00
Todd Marotz	\$ 800.00

\$ 4,100.00

Paid on Regular Payroll Code #9202 / PR # 26



#### Kelly Hotovec

#### Auditor-Treasurer

14 S State St | PO Box 115 New Ulm, MN 56073-0115 (507) 233-6617

www.co.brown.mn.us

Traci Abrahamson Steven Rutscher Resa Harris Amy Kral lessica Grausam Tax Forfeiture Collections Drainage Financials Elections Financials Taxation 233-6614 233-6618 233-6615 233-6616 233-6699 233-6813 233-6613

November 20, 2023

City of Sleepy Eye Attn: Michelle Strate 200 E Main St Sleepy Eye, MN 56085-1638

RE: State of Minnesota VOTER Account Funds

Dear Michelle,

I am reaching out today regarding the MN VOTER Account funds we have received from the State of Minnesota. The VOTER Account is a dedicated stream of state funding for county and municipal election administration approved in 2023 Session Laws. Unfortunately, the \$1.25 million allocation still falls far short in covering actual election costs.

Past practice has been for the County to not allocate election costs among local governmental units as allowed in statute. Because of this, we kindly request municipalities sign the attached agreement allowing the County to retain 100% of the funds to use towards eligible election expenses.

If any municipality chooses not to adopt the attached agreement, funds will be distributed by December 31, per the registered voter default formula. Also, those municipalities choosing to retain funds will be responsible to adhere to the reporting requirements.

Included in this letter is a copy of the VOTER Account correspondence from the MN Secretary of State, default registered voter allocation, and the VOTER Account Municipality Agreement to present at the next council/board meeting.

Please have the completed agreement returned to us by **December 15<sup>th</sup>**, **2023.** If this timeline is not feasible due to meeting schedules, please reach out so other arrangements can be made. If you have any questions, please do not hesitate to reach out to myself or Kelly Hotovec.

Sincerely,

Jessi Grausam 507-233-6811

<u>Jessica.grausam@co.brown.mn.us</u> Elections & Property Resource Specialist Kelly Hotovec 507-233-6617

Kelly.hotovec@co.brown.mn.us Brown County Auditor-Treasurer

## STATE OF MINNESOTA VOTING OPERATIONS, TECHNOLOGY & ELECTION RESOURCES (VOTER) ACCOUNT COUNTY – MUNICIPALITY AGREEMENT

This Agreement (hereinafter "Agreement") is made between <u>Brown</u> County ("County"),

and City of Sleepy Eye ("Municipality").

#### Recitals

- 1. Under Minnesota Laws 2023, Chapter 62, Article 4, section 6, the Voting Operations, Technology, and Election Resources (VOTER) Account was established requiring the Office of the Secretary of State, hereinafter the OSS, to distribute funds to each county as prescribed.
- 2. Total allocation to County is approximately \$7442.54 annually.
- 3. Upon receipt of funds, County and Municipality must agree on a distribution plan for allocating funds from the account which must be used for expenditures directly related to election administration.
- 4. County is responsible for elections within its county and Municipality operates polling places within its jurisdiction.

#### Agreement

#### 1. Effectiveness of Agreement

- 1.1. *Effective date.* November 20, 2023, or the date all required signatures have been affixed to the agreement by County and Municipality, whichever is later.
- 1.2 Annual Renewal. This agreement shall remain in effect and renew annually until such time that the County or the Municipality notifies the other party in writing of its desire to terminate the Agreement. The termination will be effective December 31 of the year of notice, for the following year's allocation.
- 1.3 Application of terms. Municipality agrees to be subject to the obligations applicable to County in the Agreement set forth in said agreement.

#### 2. Allocation of VOTER Account Funds

- 2.1. *Allocation determination*. The Municipality agrees to receive no direct allocation under this agreement. The Municipality's default allocation amount as provided by the OSS will instead be retained by the County for qualifying expenditures of the County and the Municipality as referenced in this Agreement.
- 2.2. *Allocation methodology*. The County will utilize the provided OSS default allocation as a consistent and equitable distribution of VOTER account funds for qualifying expenditures for all municipalities.
- 2.3. *Maximum available amount.* Based on the OSS default allocation, Municipality is allocated no more than \$\frac{xx}{xx}\$ for qualifying expenditures described in the Agreement and in accordance with all federal and state laws authorizing these expenditures.

#### 3. Use and Maintenance of VOTER Account Funds

- 3.1. *Municipality authorization*. Municipality agrees to authorize County to expend the allocated amount for authorized purposes on behalf of Municipality.
- 3.2. Segregation of funds. County must segregate all funds in an election funding account.
- 3.3. *Maintenance of funds*. County must maintain the funds in the segregated account until spent for any authorized purposes described in the Agreement.

- 3.4. Authorized purposes. County may use the funds provided under the Agreement for expenditures directly related to election administration as defined in Minnesota Statutes section 5.305.
- 3.5. Reporting requirements. County agrees to provide any required information to OSS to meet reporting requirements outlined in statue for all funds expended for each calendar year by December 31 annually.

#### 4. Authorized Representatives

County's Authorized Representative is: Kelly Hotovec County Auditor-Treasurer

14 S State St; PO Box 115 New Ulm, MN 56073 (507) 233-6617

kelly.hotovec@co.brown.mn.us

Municipality's Authorized Representative is:

Name:	
Title:	
Address:	
Phone:	
Email:	

If either Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, parties must notify each other of the change.

#### 5. Signatures and Certification

County and Municipality certify that the appropriate person(s) have executed the Agreement on behalf of County and Municipality as required by applicable resolutions or ordinances.

COUNTY	MUNICIPALITY	Y
By:	 Jurisdiction:	
Signed:	Ву:	And the second s
Title:	Signed:	
Date:	 Title:	
	Date:	

#### **Registered Voter Allocation**

#### # of Registered

Municipality	Voters	Allocation %	County	Agreement	AB	Co	unty (50%)	Ägr	eement (25%)	1	AB (25%)	A	Mocation
BROWN COUNTY		0 (	) Y	Υ	Υ	\$	3,721.27	\$	-	\$	1,860.64	\$	5,581.91
ALBIN TWP	21	.2 1.303%	6 N	N	N	\$	-	\$	24.25	\$	-	\$	24.25
BASHAW TWP	15	5 0.953%	6 N	N	Ν	\$	-	\$	17.73	\$	-	\$	17.73
BURNSTOWN TWP	. 17	8 1.094%	6 N	N	N	\$	-	\$	20.36	\$	-	\$	20.36
COBDEN	1	9 0.117%	6 N	N	N	\$	-	\$	2.17	\$	-	\$	2.17
COMFREY	22	\$ 1.402%	6 N	N	N	\$	-	\$	26.08	\$	-	\$	26.08
COTTONWOOD TWP	59	3.633%	6 N	N	Ν	\$	-	\$	67.60	\$	-	\$	67.60
EDEN TWP	15	3 0.941%	6 N	N	N	\$	-	\$	17.50	\$	-	\$	17.50
EVAN	2	0.246%	6 N	N	Ν	\$	-	\$	4.58	\$	-	\$	4.58
HANSKA	22	5 1.383%	6 N	N	Ν	\$	-	\$	25.74	\$	-	\$	25.74
HOME TWP	35	5 2.182%	6 N	N	Ν	\$	-	\$	40.61	\$	-	\$	40.61
LAKE HANSKA TWP	21	.6 1.328%	6 N	N	Ν	\$	-	\$	24.71	\$	-	\$	24.71
LEAVENWORTH TWP	19	0 1.168%	6 N	N	Ν	\$	-	\$	21.73	\$	-	\$	21.73
LINDEN TWP	19	9 1.223%	6 N	N	N	\$	-	\$	22.76	\$	-	\$	22.76
MILFORD TWP	49	0 3.012%	6 N	N	Ν	\$	-	\$	56.05	\$	-	\$	56.05
MULLIGAN TWP	13	0.799%	6 N	N	Ν	\$	-	\$	14.87	\$	-	\$	14.87
NEW ULM	877	5 53.944%	6 N	N	Ν	\$	-	\$	1,003.69	\$	-	\$	1,003.69
NORTH STAR TWP	18	5 1.137%	6 N	N	Ν	\$	-	\$	21.16	\$	-	\$	21.16
PRAIRIEVILLE TWP	17	0 1.045%	6 N	N	N	\$	-	\$	19.44	\$	-	\$	19.44
SIGEL TWP	24	8 1.525%	6 N	N	Ν	\$	-	\$.	28.37	\$	-	\$	28.37
SLEEPY EYE W-1	198	3 12.190%	6 N	N	Ν	\$	· <u>-</u>	\$	226.82	\$	-	\$	226.82
SPRINGFIELD W-1	119	4 7.340%	6 N	N	Ν	\$	-	\$	136.57	\$	-	\$	136.57
STARK TWP	22	7 1.395%	6 N	N	Ν	\$	-	\$	25.96	\$	-	\$	25.96
STATELY TWP	10	0.639%	6 N	N	N	\$		\$	11.90	\$	_	\$	11.90
Total Voters 5/1/22	1626	7 100.000%	ó			\$	3,721.27	\$	1,860.64	\$	1,860.64	\$	7,442.54
Total Award	\$ 7,442.5												

#### SLEEPY EYE, CITY OF FUND SUMMARY FOR THE 11 MONTHS ENDING NOVEMBER 30, 2023

#### GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		NEXPENDED	PCNT
EXPENDITURES						
MAYOR & COUNCIL	192.89	20,481.18	63,400.00		42,918.82	32.3
ELECTIONS & VOTERS REG.	.00	.00	1,650.00		1,650.00	.0
MUNICIPAL CLERK	41,641.25	327,208.56	323,000.00	(	4,208.56)	101.3
ASSESSING	.00	30,100.00	30,000.00	ì	100.00)	100.3
IND. ACCOUNTING & AUDITING	.00	10,525.00	12,000.00	`	1,475,00	87.7
DEPUTY REGISTRAR	11,955.07	97,181.22	116,250.00		19,068.78	83.6
LEGAL	9,583.33	106,329.62	117,000.00		10,670.38	90.9
SENIOR/COMMUNITY CENTER	1,689.65	9,554.57	17,600.00		8,045.43	54.3
SLEEPY EYE DEPOT MUSEUM	69.56	13,737.46	.00	(	13,737.46)	.0
	946.41	8,658.51	8,660.00	1	1.49	100.0
CATV PUBLIC ACCESS CHANNEL		7,411.08	7,300.00	,	111.08)	101.5
EMPLOYEE SAFETY COMMITTEE	1,866.20	·		,	4,194.74)	105.9
PLANNING & ZONING	6,669.23	75,294.74	71,100.00	(		134.9
CITY HALL	2,163.78	45,654.49	33,850.00	(	11,804.49)	
AUDITORIUM	644.18	9,665.69	18,700.00		9,034.31	51.7
POLICE PROTECTION	101,884.56	806,571.96	868,800.00		62,228.04	92.8
FIRE PROTECTION	7,491.23	173,571.01	226,250.00		52,678.99	76.7
EMERGENCY MANAGEMENT PLANNI	.00.	5,316.67	8,000.00		2,683.33	66.5
STREETS & ALLEYS	49,121.83	369,511.87	509,900.00	,	140,388.13	72.5
SNOW & ICE REMOVAL	.00	34,916.19	20,000.00	(	14,916.19)	174.6
TRAFFIC SIGNS	51.29	3,114.90	5,000.00		1,885.10	62.3
STREET LIGHTING	5,039.72	21,734.75	39,000.00		17,265.25	55.7
GARAGE/SHOP ACCOUNT	136.46	4,007.77	11,600.00		7,592.23	34.6
STREET CLEANING	460.72	8,694.86	19,500.00		10,805.14	44.6
WASTE COLLECTION & DIST.	755.76	4,073.82	3,650.00	(	423.82)	111.6
STORM SEWERS	6,302.50	8,842.46	7,500.00	(	1,342.46)	117.9
SANITARY SEWERS	.00.	( 22,633.20)	300,400.00		323,033.20	( 7.5
WEED/BLIGHT CONTROL	.00.	.00.	10,600.00		10,600.00	.0
ADMINISTRATION & BOARDS	13,152.95	109,428.17	112,500.00		3,071.83	97.3
PLAYGROUNDS & PLAYFIELDS	156.38	13,606.07	17,150.00		3,543.93	79.3
SWIMMING POOLS & BEACHES	353.80	191,499.52	178,550.00	(	12,949.52)	107.3
SWIMMING POOL/CONCESSION STAN	.00	21,933.05	22,300.00		366.95	98.4
TENNIS COURTS	22.33	7,931.99	1,000.00	(	6,931.99)	793.2
SKATING RINKS	63.60	3,183.46	2,400.00	(	783.46)	132.6
BASEBALL FIELDS	62.90	13,031.85	16,900.00		3,868.15	77.1
CAMPING AND LAKES	5,280.75	43,636.06	34,700.00	(	8,936.06)	125.8
CELEBRATIONS	.00	13,800.00	8,000.00	(	5,800.00)	172.5
MUNICIPAL PARKS	10,713.47	166,582.94	233,850.00		67,267.06	71.2
LAKE DREDGING	.00	11,474.83	75,000.00		63,525.17	15.3
UNALLOCATED GENERAL EXPENSES	.00	80,639.59	79,250.00	(	1,389.59)	101.8
OTHER SERVICE ENTERPRISES	22,852.78	227,304.57	265,000.00		37,695.43	85.8
TRANSFERS	.00	250,000.00	250,000.00		.00	100.0
CONTINGENCIES	.00.	.00.	250,000.00		250,000.00	.0
	301,324.58	3,333,577.28	4,397,310.00		1,063,732.72	75.8



# CHIEF OF POLICE City of Sleepy Eye

Sleepy Eye, Minnesota



# SLEEPY EYE POLICE DEPARTMENT NOVEMBER 2023 MONTHLY REPORT

0 - ACCIDENTS WITH INJURY

3- ACCIDENTS PROPERTY DAMAGE

5 -ALARMS

12 - ANIMAL COMPLAINTS

22 - ARREST

0-ASSAULTS

20 - ASSIST OTHER AGENCY/OFFICER

0 - ATTEMPT WARRANT SERVICE

3 -BURGLARYS

3 -CIVIL DISPUTES

8 - DISTURBANCES

3 -DOMESTICS

0-DRIVING COMPLAINTS

0-DWI'S

3 -ESCORTS

0-FIGHTS

2 - HARASSMENT

21 -INFORMATION RECEIVED

3 -PARKING COMPLAINTS

2 -PARKING TICKETS

2 - PERMIT TO PURCHASE

0-RUNAWAYS

0 -STOLEN VEHICLES

0 -SUICIDE ATTEMPTS

8 -SUSPICIOUS ACTIVITY

2 -THEFTS

0 -VANDALISMS

29 -VEHICLE STOPS

5 - WELFARE CHECK

**POLICE CAR MILEAGE** 

2015 - 173552

TOTAL FOR THE MONTH - 3337

2017 - 115663

TOTAL FOR THE MONTH - 158

2019 - 70374

TOTAL FOR THE MONTH - 199

2021 - 90284

TOTAL FOR THE MONTH - 1252

TOTAL MONTHLY – 4946

POLICE DEPARTMENT

CALLS FOR THE MONTH - 177

CALLS FOR THE YEAR - 2286

**FIRE DEPARTMENT** 

CALLS FOR THE MONTH - 3

CALLS FOR THE YEAR - 40

**AMBULANCE** 

CALLS FOR THE MONTH - 56

CALLS FOR THE YEAR - 666

#### SLEEPY EYE, CITY OF COMBINED CASH INVESTMENT NOVEMBER 30, 2023

#### COMBINED CASH ACCOUNTS

001-000-00-1001	CASH - TREASURERS	(	2,857,563.48)
001-000-00-1014	AR CASH CLEARING	ì	260.00)
001-000-00-1015	UTILITY CASH CLEARING	į (	524,722.96)
001-000-00-2020	ACCOUNTS PAYABLE	,	.00
00, 000 00 202			
	TOTAL COMBINED CASH		
		(	3,382,546.44)
001-000-00-1010	CASH ALLOCATED TO OTHER FUNDS		3,382,546.44
	TOTAL UNALLOCATED CASH	-	.00
	CASH ALLOCATION RECONCILIATION		
101	ALLOCATION TO GENERAL		2,292,582.86
202	ALLOCATION TO AMBULANCE	(	14,295.29)
203	ALLOCATION TO AIRPORT		142,768.24
207	ALLOCATION TO CEMETERY		402.42
213	ALLOCATION TO LIBRARY		259,560.48
215	ALLOCATION TO GENERAL DEVELOPMENT	(	100.00)
216	ALLOCATION TO EVENT CENTER PROJECT	(	53,758.72)
217	ALLOCATION TO DEED GRANT		.00
225	ALLOCATION TO ECONOMIC DEV. AUTHORITY FUND	(	447,853.25)
301	ALLOCATION TO G.O.USDA HOSPITAL BONDS OF '04		.00.
302	ALLOCATION TO GO IMPBND DEBT SRV.RECREA.2007		68,930.47
303	ALLOCATION TO GO BOND SERIES 2020B		121,545.56
304	ALLOCATION TO GO IMP BONDS DEBT SERVICE 2009	(	19.45)
305	ALLOCATION TO GO BOND DEBT SVC 2012B/2020A		206,589.58
306	ALLOCATION TO G.O.IMP BONDS DEBT SERV OF '92		.00
307	ALLOCATION TO G.O. IMP. BONDS DEBT SERV '95		.00.
308	ALLOCATION TO G.O. IMP. BONDS DEBT SRV. 2001	(	100,00)
309	ALLOCATION TO GO IMP.BONDS-DEBT SERVICE 2005	(	100.00)
310	ALLOCATION TO GO REF. BONDS-SERIES 2013A	(	378.00)
311	ALLOCATION TO GO REF. BONDS-SERIES2019A	(	69,532.00)
405	ALLOCATION TO FUND 405		121,792.08
407	ALLOCATION TO GO HOSP BOND SKG 2004/2020A		716,821.33
410	ALLOCATION TO G.O. IMP.BONDS CONST.OF 2001		.00
412	ALLOCATION TO SLEEPY HOLLOW CONST.PROJ.2004		.00
414	ALLOCATION TO SPORTSMAN PARK/NORTHEND IMP		2,486.72
415	ALLOCATION TO 2005 ST. & UTILITY IMPROVEMENT		.00
416	ALLOCATION TO 2006 STREET & UTILITY IMP.		.00
417	ALLOCATION TO 2006 SE STREET & UTILITY IMP.		.00
418	ALLOCATION TO 2007 RECREATION PROJECTS		.00
419	ALLOCATION TO 2007 ST.& UTILITY IMP. PROJECT		.00
420	ALLOCATION TO 2009 STREET & UTILITY IMPROVEM		.00
421	ALLOCATION TO 2010 STREET & UTILITY IMPROVEM		.00
422	ALLOCATION TO 2012-2013 STREET & UTILITY IMP		.00
423	ALLOCATION TO FUND 423		92,105.19
	ALLOCATION TO G.O. TAX INCREMENT BONDS		83,710.96
	ALLOCATION TO TIF DISTRICT 2.4		371,922.05
	ALLOCATION TO 2018 STREET & UTILITY IMP		.00.
	ALLOCATION TO 2020 STREET & UTILITY IMP	(	100.00)
	ALLOCATION TO 2018 CITY BLDG REMODELING		.00
	ALLOCATION TO 1ST AVE NORTH PROJECT		.00.
501	ALLOCATION TO SPECIAL ASSESSMENTS		265,797.85

#### SLEEPY EYE, CITY OF COMBINED CASH INVESTMENT NOVEMBER 30, 2023

502	ALLOCATION TO POLICE CARRYOVER		44,070.06
503	ALLOCATION TO FIRE CARRYOVER	(	4,299.34)
504	ALLOCATION TO STREETS CARRYOVER		61,353.48
505	ALLOCATION TO MUNICIPAL PARKS CARRYOVER		43,894.82
506	ALLOCATION TO AMBULANCE CARRYOVER		348,438.81
507	ALLOCATION TO SANITARY SEWER CARRYOVER		261,000.00
508	ALLOCATION TO STORM SEWER CARRYOVER		76,707.38
509	ALLOCATION TO PLAYGROUNDS CARRYOVER		32,577.07
510	ALLOCATION TO CAMPSITES CARRYOVER		27,047.64
511	ALLOCATION TO AUDITORIUM CARRYOVER		43,120.50
701	ALLOCATION TO LIQUOR	(	1,415.70)
705	ALLOCATION TO UTILITIES	(	537,320.24)
707	ALLOCATION TO SEWER SERVICE		5,479,574.39
806	ALLOCATION TO INVESTMENTS	(	13,405,082.74)
901	ALLOCATION TO GASB		.00
902	ALLOCATION TO GASB		.00
903	ALLOCATION TO GASB	•	.00.
	TOTAL ALLOCATIONS TO OTHER FUNDS	(	3,369,554.79)
	ALLOCATION FROM COMBINED CASH FUND - 001-000001010		3,382,546.44
	TERRO PROGES IS ALL CONTINUE DAL ANOS		40.004.05
	ZERO PROOF IF ALLOCATIONS BALANCE		12,991.65

#### Payment Approval Report - CITY SUMMARY Report dates: 11/15/2023-12/7/2023

Page: 1 Dec 08, 2023 03:02PM

Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Vendor Number = 0-9040, 9060-100000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1082							
1082	ALISSA FISCHER ATTORNEY AT	11012023	2023 CITY ATTORNEY PAY-NOV	11/01/2023	9,583.33	9,583.33	11/15/2023
To	otal 1082:				9,583.33	9,583.33	
2155							
2155	BRAULICK PLUMBING LLC	1881	REPLACED FILTERS, DRAINS, F	10/14/2023	1,359.13	1,359.13	11/29/2023
To	otal 2155:				1,359.13	1,359.13	
2194						<b></b>	
2194	BROWN-NICOLLET ENVIRONM	11202023	CFPM LICENSE RENEWAL CLA	11/20/2023	75.00	75.00	11/20/2023
To	otal 2194:				75.00	75.00	
3168							
3168	CRYSTEEL TRUCK & EQUIPME	LP217420	AIR SELONOID-TRUCK #2	11/02/2023	131.00	131.00	11/29/2023
T	otal 3168:				131.00	131.00	
4035							
4035	DAHLHEIMER BEVERAGE-GRE	2043342	BEER	11/08/2023	752.00	752.00	11/29/2023
4035	DAHLHEIMER BEVERAGE-GRE	2044011	POP	11/06/2023	67.20	67.20	11/29/2023
4035	DAHLHEIMER BEVERAGE-GRE	2049383	RETURN/CREDIT	11/15/2023	428.00	428.00	11/29/2023
4035	DAHLHEIMER BEVERAGE-GRE	2054593	BEER	11/21/2023	129.80	129.80	11/29/2023
4035	DAHLHEIMER BEVERAGE-GRE	2055165	BEER	11/21/2023	135.60	135.60	11/29/2023
Т	otal 4035:				1,512.60	1,512.60	
5020							
5020	ECOLAB INC	634189	PRODUCT FEES	11/10/2023	175.00	175.00	11/29/2023
Т	otal 5020:				175.00	175.00	
5044							
5044	BOB ELSTON	10312023	MONTHLY MILEAGE ALLOWAN	10/31/2023	195.00	195.00	11/15/2023
Т	otal 5044:				195.00	195.00	
6094							
6094	FIRST SECURITY BANK	11102023	OCT ACH #20 & #21	11/10/2023	53.70	53.70	11/29/2023
Т	otal 6094:				53.70	53,70	
9020			·				
9020	RENT N SAVE PORTABLE SERV	18134	PORTA-POT/COMPOST SITE 10/	10/31/2023	105.00	105.00	11/29/2023
Т	otal 9020:				105.00	105.00	
9060							
9060	CINTAS CORPORATION	PR1111231	CLOTHING DEDUCTION CLOT	11/16/2023	6.12	6.12	11/16/2023
	CINTAS CORPORATION	PR1125231	CLOTHING DEDUCTION CLOT	11/30/2023	6,12		11/30/2023

Payment Approval Report - CITY SUMMARY Report dates: 11/15/2023-12/7/2023 Page: 2 Dec 08, 2023 03:02PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Т	otal 9060:				12.24	12.24	
11019 11019	KIRBYBUILT QUALITY PRODUC	INVKSA5306	LITTER BAGS FOR PET DISPEN	11/17/2023	207.76	207.76	11/29/2023
Т	otal 11019:				207.76	207.76	
13216							
13216	MEDIACOM	11112023	SERVICE CITY HALL-DECEMBE	11/11/2023	84.46	84.46	11/20/2023
Т	otal 13216:				84.46	84.46	
13704							
13704	MSCIC	12052023	2024 CONFERENCE REGISTRA	12/05/2023	300.00	300.00	12/05/2023
Т	otal 13704:				300.00	300.00	
13809 13809	M. R. PAVING & EXCAVATING IN	54465	CONSTRUCT EMERGENCY AC	10/05/2023	5,900.00	5,900.00	11/29/2023
13809	M. R. PAVING & EXCAVATING IN	54466	GRADING SCOTT ST	10/05/2023	1,250.00	1,250.00	11/29/2023
13809	M. R. PAVING & EXCAVATING IN	54598	REPAIR SEWER MAIN, PATCH	11/01/2023	2,500.00	2,500.00	11/29/2023
13809	M. R. PAVING & EXCAVATING IN	54742	PATCHING-MISC STREETS	11/03/2023	20,552.50	20,552.50	11/29/2023
Т	otal 13809:				30,202.50	30,202.50	
<b>19044</b> 19044	RELIANCE STANDARD LIFE INS	11282023	LIFE & DISABILITY/ DEC	11/28/2023	727.05	727.05	11/29/2023
T	otal 19044:				727.05	727.05	
20243							
20243	SOUTHPOINT FINANCIAL CRED	11062023	SAFETY GLASSES-R ZINNIEL	11/06/2023	1,671.93	1,671.93	11/29/2023
T	otal 20243:				1,671.93	1,671.93	
22031							
22031	TECH UNLIMITED LLC	8178	ANTI MALWARE & MONITORING	11/15/2023	2,272.82	2,272.82	12/01/2023
	TECH UNLIMITED LLC	8195	SONICWALL TZ470 TOTAL SEC	11/14/2023	3,411.98		11/21/2023
	TECH UNLIMITED LLC TECH UNLIMITED LLC	8201 8216	ETHERNET ADAPTER AND TP L DELL OPTIPLEX MICRO COMPU	11/20/2023 11/27/2023	94.71 1,322.85	94.71 1,322.85	11/21/2023 12/01/2023
T	otal 22031:				7,102.36	7,102.36	
22068					American de la companya de la compan		
22068	T-MOBILE	990884919-5	INTERNET-SLEEPY EYE AQUAT	11/11/2023	9.99	9.99	11/29/2023
T	otal 22068;				9.99	9.99	
G	rand Totals:				53,508.05	53,508.05	

#### Payment Approval Report - CITY SUMMARY Report dates: 11/15/2023-12/7/2023

Page: 3 Dec 08, 2023 03:02PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Dated:							
Mayor:							
City Council:							
-							
-							
-							
-	······································						
-							
City Recorder:		×					
City Treasurer:							
Report Criteria:			***************************************				
Summary re Invoices with	port. n totals above \$0 include	ed.					
	paid invoices included.						
Vendor.Ven	dor Number = 0-9040, 9	060-100000					

#### Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 1 Dec 08, 2023 03:01PM

#### Report Criteria:

Summary report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor.Vendor Number = {<} 50000

/endor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Pai
1038							
1038	ALPHA WIRELESS COMMUNICA	23078	2 PAGERS, BATTERIES, CLIPS	11/22/2023	1,391.00	.00	
1038	ALPHA WIRELESS COMMUNICA	23153	REPAIR KIT/TECHICAL SUPPOR	11/28/2023	212.00	.00.	
1038	ALPHA WIRELESS COMMUNICA	23154	REPAIR KIT/TECHICAL SUPPOR	11/28/2023	227.00	.00.	
T	otal 1038:				1,830.00	.00	
1044			•				
	AMAZON CAPITAL SERVICES	17XF-H9HT-C7	PRINTER CARTRIDGE	11/30/2023	190.19	.00.	
1044	AMAZON CAPITAL SERVICES	19DT-JPMR-C	LIGHT SENSOR BULBS	11/30/2023	445.09	.00	
1044	AMAZON CAPITAL SERVICES	1CD9-MQG3-C	GLUE	11/30/2023	301.64	.00	
1044			CREDIT FOR 1FHX-W6V4-6LP3	12/01/2023	79.90-	.00	
1044	AMAZON CAPITAL SERVICES		CORRECTION TAPE, WHITE TA	11/30/2023	37.95	.00	
1044	AMAZON CAPITAL SERVICES		BROTHER DRUM REPLACEME	11/30/2023	643.84	.00	
1044	AMAZON CAPITAL SERVICES		CREDIT FOR 1YVX-Q7NV-6639	12/01/2023	36,98-		
T	otal 1044:				1,501.83	.00	
1000						***	
1082 1082	ALISSA FISCHER ATTORNEY AT	12012023	2023 CITY ATTORNEY PAY-DEC	12/01/2023	9,583.33	.00.	
T	otal 1082:				9,583.33	.00	
1169							
	ARAMARK UNIFORM SERVICES	256004173	LINENS RENTAL	11/10/2023	247.49	.00	
	ARAMARK UNIFORM SERVICES	2560192666	MAT RENTAL	11/03/2023	195.89	.00	
	ARAMARK UNIFORM SERVICES	2560195025	LINEN BAG STANDS	11/10/2023	1.49	.00	
	ARAMARK UNIFORM SERVICES	2560195030	MAT RENTAL	11/10/2023	146.74	.00	
		2560197520	LINEN BAG STANDS	11/17/2023	1.49	.00	
		2560197825	LINENS RENTAL	11/24/2023	114.36	.00	
	ARAMARK UNIFORM SERVICES	2560199832	MAT RENTAL	11/24/2023	107.52	.00	
т	otal 1169:				814.98	.00	
	<b>GG</b> , 11937						
1 <b>316</b> 1316	MATTHEW ANDRES	11282023	REIMBURSEMENT MEALS PER	11/28/2023	28.00	.00	
Т	otal 1316:				28.00	.00.	
1423	ATOT MODULITATION	0070440000	OFFILIAD DUOVE OFFICE :	44/05/0055	077 10		
	AT&T MOBILITY II LLC	287311096039	CELLULAR PHONE SERVICE-N	11/25/2023	377.49	.00	
1423	AT&T MOBILITY II LLC	287311096724	CELLULAR PHONE SERVICE-N	11/25/2023	15.60	.00	
Т	otal 1423:				393.09	.00.	
1449							
1449	AUTO VALUE SLEEPY EYE	28144633	FILTERS-TRUCK #4	11/06/2023	43.85	.00	
1449	AUTO VALUE SLEEPY EYE	28144694	BATTERIES	11/07/2023	26.99	.00	
1449	AUTO VALUE SLEEPY EYE	28144710	GLASS CLEANER	11/08/2023	14.97	.00	
1449	AUTO VALUE SLEEPY EYE	28144718	KNOCK EM WD40	11/08/2023	25.98	.00	
	AUTO VALUE SLEEPY EYE	28144739	FILTERS-TRUCK #2	11/09/2023	54.14	.00	
	AUTO VALUE SLEEPY EYE	28144740	FILTERS-TRUCK #2	11/09/2023	54.14	.00	

#### Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 2 Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1449 1449 1449 1449	AUTO VALUE SLEEPY EYE	28144821 28144834 28144969 28144970 28144976 28145052	DIESEL EXHAUST FLUID-#61 FA CLEAR LAMP-TRUCK #2 ELECTRIC FUEL PUMP-#60 GE STARTING FLUID DIESEL FUEL SUPPLEMENT BATTERY-JD425	11/13/2023 11/13/2023 11/18/2023 11/18/2023 11/18/2023 11/22/2023	14.99 8.99 86.99 4.49 59.94 60.99	.00 .00 .00 .00	
T	otal 1449:				456.46	.00	
<b>1976</b> 1976	COLE WEICK	10302023	AR 15 ARMORER COURSE	10/30/2023	400.00	.00.	
T	otal 1976:				400.00	.00.	
<b>2106</b> 2106	BLUE CROSS & BLUE SHIELD O	231201082356	INSURANCE PREMIUM	12/01/2023	24,008.66	.00.	
T	otal 2106:				24,008.66	.00	
<b>2110</b> 2110 2110	BOLTON & MENK INC BOLTON & MENK INC	325881 325882	ENGINEERING SERVICES FOR ENGINEERING-SCHOOL ST IMP	11/30/2023 11/30/2023	8,000.00 3,821.00	.00	
T	otal 2110:				11,821.00	.00.	
<b>2155</b> 2155	BRAULICK PLUMBING LLC	1922	REPAIR WATER HEATER-117 2N	11/26/2023	1,024.97	.00	
T	otal 2155:				1,024.97	.00	
<b>2160</b> 2160 2160	BRAUN OIL CO BRAUN OIL CO	5061 5234	FUEL PURCHASES - ADJUSTM GASOLINE	11/02/2023 11/21/2023	3,546.13 38.51	.00	
Т	otal 2160:				3,584.64	.00	
<b>2190</b> 2190	BROWN COUNTY REA	12052023	ELECTRICITY CHARGES-NOVE	12/05/2023	220.60	.00.	
T	otal 2190:				220.60	.00	
	CITY OF SLEEPY EYE PUC CITY OF SLEEPY EYE PUC	12082023 912573	UTILITIES FOR VARIOUS CITY POSTAGE FOR POLICE DEPT	12/08/2023 12/01/2023	6,767.67 199.34	.00	
T	otal 3081:				6,967.01	.00	
<b>3119</b> 3119	CONVENTION & VISITOR BURE	11302023	REMITTANCE OF COLLECTION	11/30/2023	4,235.92	.00.	
T	otal 3119:				4,235.92	.00	
<b>3131</b> 3131	COMPLETE MERCHANT SOLUT	3131	CREDIT CARD FEES ONLINE C	11/30/2023	18.20	.00	
T	otal 3131:				18.20	.00.	

#### Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 3 Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3147							
3147	COLUMN SOFTWARE PBC	DC114DBD-00	AREATION WARNING NOTICE	11/14/2023	134.31	.00	
3147	COLUMN SOFTWARE PBC	DC114DBD-00	ORDINANCE 222	11/15/2023	111.93	.00	
	COLUMN SOFTWARE PBC	DC114DBD-00	BORTH MEMORIAL REZONING	11/20/2023	73.26	.00	
3147	COLUMN SOFTWARE PBC	DC114DBD-00	COMPOST AD	11/21/2023	22.39	.00	
To	otal 3147:				341.89	.00	
3165							
3165	CREATIVE MINDS LLC	2023-11-001	ASSIST MICROSOFT PROJECT	12/01/2023	2,000.00	.00	
To	otal 3165:				2,000.00	.00	
3170							
	CULLIGAN OF SLEEPY EYE	11302023	BOTTLED WATER ACCT 169-103	11/30/2023	93.00	.00	
To	otal 3170:				93.00	.00.	
3192							
	PHILIP SIEFKES	110923PS1	COMMERCIAL INSPECTION	11/09/2023	1,000.00	.00	
Te	otal 3192:				1,000.00	.00	
5020							
	ECOLAB INC	6342131579	DISHWASHER RENTAL	11/25/2023	257.73	.00	
To	otal 5020:				257.73	.00	
5044							
	BOB ELSTON	11302023	MONTHLY MILEAGE ALLOWAN	11/30/2023	195.00	.00	
Te	otal 5044:				195.00	.00	
<b>5190</b> 5190	EXPERT T BILLING LLC	11936	BILLING SERVICES FOR NOVE	12/04/2023	1,271.00	.00	
Te	otal 5190:				1,271.00	.00	
0054							
<b>6051</b> 6051	FERNO-WASHINGTON INC	929755	STAIR CHAIR REPAIR	11/27/2023	779.00	.00	
Te	otal 6051:				779.00	.00	
7004							
<b>7004</b> 7004	CENGAGE LEARNING INC/GAL	82984785	BOOKS	11/15/2023	20.99	.00	
T	otal 7004:				20.99	.00	
0000							
8080 8080	HEIMAN INC	0926472	PHOENIX GAUNTLET GLOVE	11/14/2023	90.00	.00	
	HEIMAN INC	0926625	LEATHER BOOT	11/15/2023	460.00	.00	
T	otal 8080:				550.00	.00	
0402							
<b>8103</b> 8103	A H HERMEL WHOLESALE	999191	T PAPER, MULTI FOLD TOWELS	11/16/2023	177.08	.00	

Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 4 Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
To	otal 8103:				177.08	.00.	
<b>8118</b> 8118	HOFFMANN LANDSCAPE CURB	12052023	WINTERIZE IRRIGATION SYSTE	12/05/2023	460.00	.00	
To	otal 8118:				460.00	.00	
8144 8144	SHARI HITTESDORF	11302023	MEALS - AMBULANCE RUN	11/30/2023	288.82	.00	
	otal 8144:				288.82	.00	
8152	LIGERMAN EILTED SEDVICE	05512	LISED OIL EILTERSANTIEREE7	44/47/2022	135.00		
	HOFFMAN FILTER SERVICE otal 8152:	95512	USED OIL FILTERS/ANTIFREEZ	11/17/2023	135.00	.00	
9020							
	RENT N SAVE PORTABLE SERV otal 9020:	18271	PORTA-POT/COMPOST SITE 11/	11/30/2023	105.00	.00.	
9035	otal 9020.						
9035	ISOLVED HCM LLC	0002822366	MONTHLY HARDWARE CONTR	12/01/2023	246.48	.00	
	otal 9035:				246.48	.00	
1 <b>2078</b> 12078	LEAGUE OF MN CITIES	389309	LMC MEMBERSHIP DUES	09/01/2023	4,231.00	.00	
To	otal 12078:				4,231.00	.00	
1 <b>2173</b> 12173	LARRY L LUND	11302023	SERVICES & LABOR - NOVEMB	11/30/2023	630.00	.00	
T	otal 12173:				630.00	.00	
13050 13050	SIAMA MATUZUNGIDI	10302023	CONGOLESE MUSIC & CULTUR	10/30/2023	1,550.00	.00	
T	otal 13050:				1,550.00	.00.	
	SHANE R MARTINKA SHANE R MARTINKA	11162023 11182023	REIMBURSE GASOLINE-TRANS REIMBURSE GASOLINE-TRANS	11/16/2023 11/18/2023	50.00 20.01	.00 .00	
To	otal 13169:				70.01	.00	
<b>13248</b> 13248	METRO SALES INC	INV2408484	CONTRACT BASE RATE CHARG	11/20/2023	54.00	.00	
T	otal 13248:				54.00	.00	
<b>13340</b> 13340	MILLER SELLNER INC	11252023	CREDIT FROM INV 53371	11/25/2023	105.00-	.00	
	MILLER SELLNER INC MILLER SELLNER INC	66373S 67074S	O RING-TRUCK #2 FILTER-MAIN LIFT GENERATOR	11/07/2023 11/16/2023	11.80 299.93	.00. 00.	

#### Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 5 Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
T	otal 13340:				206.73	.00	
<b>13395</b> 13395	MN DEPT OF REVENUE	11302023	SPECIAL FUEL TAX FOR NOVE	11/30/2023	24.80	.00	
T	otal 13395:				24.80	.00	
<b>13396</b> 13396	MN DEPT. OF REVENUE	11302023	ADJUSTMENT TO ACTUAL	11/30/2023	974.00	.00	
Т	otal 13396:				974.00	.00	
<b>13720</b> 13720	MN VALLEY TESTING LAB INC	1228034	BOD, FECAL, SOLID, PHO	11/22/2023	92.40	.00	
Т	otal 13720:				92.40	.00.	
<b>13940</b> 13940	RON MYERS	11182023	REIMBURSEMENT FOR WORK	11/18/2023	114.99	.00.	
т	otal 13940:				114.99	.00.	
<b>15107</b> 15107	LORI NEIDECKER	10192023	REIMBURSE NATIONAL REGIST	10/19/2023	25.00	.00.	
Т	otal 15107:				25.00	.00	
<b>15109</b> 15109	LEONARD M NEID	367151	SWEEP BIKE TRAIL	11/24/2023	50.00	.00.	
Т	otal 15109:				50.00	.00	
<b>15153</b> 15153	NUVERA	12012023	TELEPHONE CHARGES-DECEM	12/01/2023	2,121.24	.00	
Т	otal 15153:				2,121.24	.00	
<b>15281</b> 15281	NOZCO INC	11163	SERVICE CALL-OPENED DOOR/	12/06/2023	155.00	.00	
Т	otal 15281:				155.00	.00	
<b>17052</b> 17052	PAYMENT TECH	11302023	CREDIT CARD FEES FOR FOR	11/30/2023	30.08	.00.	
т	otal 17052:				30.08	.00	
	LINDE GAS & EQUIPMENT INC LINDE GAS & EQUIPMENT INC	39555258 39563690	CYLINDER RENTAL ACETYLEN CYLINDER RENTAL OXYGEN	11/22/2023 11/22/2023	90.32 86.58	.00 .00	
Т	otal 17190:				176.90	.00	
<b>18020</b> 18020	QUILL CORPORATION	35703701	CLEANING WIPES	11/15/2023	188.04	.00	

#### Payment Approval Report - CITY SUMMARY

Report dates: 12/8/2023-12/12/2023

Page: 6

Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date P
To	otal 18020:				188.04	.00	
10000							
19 <b>029</b> 19029	RECREATION SUPPLY COMPAN	520792	DIVING BOARD REPAIR KIT	12/07/2023	186.94	.00	
Т	otal 19029:				186.94	.00	
<b>9081</b> 19081	CENTRAL REGION COOPERATI	33490332	FUEL BARREL FILTERS	11/27/2023	49.66	.00	
Te	otal 19081:				49.66	.00	
9087							
19087	RIVER VIEW SANITATION	103452	CITY DEPARTMENTS GARBAGE	12/01/2023	259.16	.00	
19087	RIVER VIEW SANITATION	103613	EVENT CENTER GARBAGE FEE	12/01/2023	264.42	.00	
19087	RIVER VIEW SANITATION	12062023	GARAGE/REFUSE HAULING CO	12/06/2023	22,737.19	.00	
To	otal 19087:				23,260.77	.00	
0067							
20067	SCHUTZ FAMILY FOODS	11302023	PROGRAM SUPPLIES	11/30/2023	75.53	.00	
T	otal 20067:				75.53	.00	
0128							
	SCHROEPFER INC	48855	TAIL LIGHT-TROCK #2	11/09/2023	88,56	.00	
	SCHROEPFER INC	49001	PLUG-#TRUCK 2	11/14/2023	5.03	.00	
20128	SCHROEPFER INC	49008	DOOR SWITCH-TRUCK #2	11/14/2023	170.45	.00	
T	otal 20128:				264.04	.00	
<b>0155</b> 20155	SLEEPY EYE CHAMBER OF CO	12082023	SERVICES FOR DECEMBER	12/08/2023	750.00	.00	
T	otal 20155:				750.00	.00	
0173							
	SLEEPY EYE HARDWARE LLC	274432	PAINT, SUPPLIES	11/03/2023	33.47	.00	
20173	SLEEPY EYE HARDWARE LLC	274559	BATTERIES	11/05/2023	9.99	.00	
20173	SLEEPY EYE HARDWARE LLC	274618	SHIPPING FOR STAIR CHAIR R	11/13/2023	371.24	.00	
20173	SLEEPY EYE HARDWARE LLC	274625	PAINT SUPPLIES	11/14/2023	17.98	.00	
	SLEEPY EYE HARDWARE LLC	274685	WIRE CUP BRUSH	11/16/2023	22.99	.00	
	SLEEPY EYE HARDWARE LLC	274698	SPRAY PAINT	11/17/2023	13.98	.00	
	SLEEPY EYE HARDWARE LLC	274767	MOUSE BAIT	11/21/2023	26.99	.00	
	SLEEPY EYE HARDWARE LLC	274769	VARNISH	11/21/2023	22.98	.00	
	SLEEPY EYE HARDWARE LLC	274776	HUMIDIFIER	11/21/2023	271.97 24.99	.00 .00	
	SLEEPY EYE HARDWARE LLC SLEEPY EYE HARDWARE LLC	274861 274873	ENTRY DOOR LOCK FASTENERS	11/23/2023 11/29/2023	24.99	.00	
	SLEEPY EYE HARDWARE LLC	274873	BATTERIES	11/26/2023	13.99	.00	
	SLEEPY EYE HARDWARE LLC	274885	EXTENSION CORD, CABLES	11/29/2023	26.98	.00	
T	otal 20173:				860.25	.00	
20770							
	STAR GROUP LLC	279788	FILTERS	11/22/2023	53.46	.00	
	STAR GROUP LLC	280116	FITTING	11/29/2023	1.29	.00	
		392-279274		11/11/2023			

#### Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 7 Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	
20770	STAR GROUP LLC STAR GROUP LLC STAR GROUP LLC	392-279355 392-279812 392-279847	10A CHARGER FLOOR CLEANER NOZZLES	11/13/2023 11/22/2023 11/22/2023	49.09 39.77 23.93	.00 .00 .00		
T.	otal 20770:				179.65	.00.		
<b>20801</b> 20801	MICHELLE STRATE- PETTY CA	11302023	REIMBURSE MIELKE PROGRA	11/30/2023	164.99	.00		
T	otal 20801:				164.99	.00		
	THE DAWG HOUSE BAR & GRIL THE DAWG HOUSE BAR & GRIL otal 22070:		EDA BOARD LUNCH MEETING FINANCE MEETING LUNCH	11/28/2023 11/29/2023	123.65 95.00 218.65	.00		
22115	TOWNS EDGE LUMBER	5204	CEDAR LINE POSTS	40/24/0002		***************************************		
	otal 22115:	5394	CEDAR LINE POSTS	10/31/2023	115.44	.00		
<b>24018</b> 24018	VERIZON WIRELESS	9950011666	CELL PHONE SERV / NOVEMB	11/23/2023	420.52	.00		
To	otal 24018:				420.52	.00		
<b>25055</b> 25055	BERNARD F WENNER	11302023	MONTHLY MILEAGE NOVEMBE	11/30/2023	75.00	.00		
To	otal 25055:				75.00	.00		
<b>26035</b> 26035	ZINNIEL TREE SERVICE LLC	12012023	REMOVE TREES/STUMPS-ALLI	12/01/2023	1,625.00	.00		
To	otal 26035:				1,625.00	.00		
G	rand Totals:				113,750.31	.00		

#### Payment Approval Report - CITY SUMMARY Report dates: 12/8/2023-12/12/2023

Page: 8 Dec 08, 2023 03:01PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Dated:							
Mayor:							
City Council:							
-							
-							
-							
City Recorder:							
City Treasurer:							
Report Criteria:						· · · · · · · · · · · · · · · · · · ·	
Summary re	•						
	h totals above \$0 included.						
Paid and un	paid invoices included.						
Vendor.Ven	dor Number = {<} 50000						